What is a campground?
It is any parcel or tract of land owned by a person, state, or local government that is designed, maintained, intended, or used for the purpose of providing campsites offered with or without charge, for temporary overnight sleeping accommodations.

What is a sanitary dump station? Do I know if I need to have one?
A sanitary dump station is a facility connected to approved sewage and designed for receiving liquid and water carried waste from camping units holding tanks. It should consist of at least a trapped 4 inch sewer riser pipe connected to the sanitary sewer system, surrounded at the inlet end by a concrete apron sloped to drain, with a suitable hinged cover provided for the riser. There should also be a water outlet provided for sanitary maintenance of the station. The water outlet hose should be either mounted on a reel or tower to ensure that the nozzle doesn't touch the ground and it should have an approved device to prevent backflow. The water outlet should be labeled “this water is for flushing and cleaning, NOT for drinking or domestic purposes.” It must be at least 50 ft away from any body of water and 15 ft away from any campsite.

A sanitary dump station is required by all campgrounds accommodating independent camping units on unsewered sites in ratio of 1 for every 300 sites unless the operator submits a plan to the department and obtains an approval for an alternate method for disposal of liquid wastes.

For copies of codes, or other materials, contact Polk County Public Health’s agent program at:

Polk County Health Department
100 Polk County Plaza
Suite 180
Balsam Lake, WI 54810
Phone: (715) 485-8500
FAX: (715) 485-8501

or visit our website at:
www.polkcountyhealthdept.org
OPERATORS

- Plans shall be submitted to the department before campground construction or modification.
- Before opening a campground or special event campground the operator shall obtain a permit from the Department.
- Each campsite shall be clearly marked and numbered (except at a special event campground), and all sites shall be a minimum of 10 feet between camping units or any accessory.
- Camping units may be located only in an area of the campground which is not subject to the accumulation of storm water or other surface water.
- An individual campsite can have up to 6 campers or an individual family, no more than 20 individual campsites per acre, and no more than 80 campers per acre in group campsites.
- Multiple unit sites: an individual campsite may be occupied by more than one camping unit as long as they are at least 10 feet apart and the total number of campers does not exceed 6 campers or an individual family.
- A water outlet which is under pressure and safe for human consumption shall be located within 400 feet walking distance of all campsites and not within 15 feet of any sanitary dump station.
- Private wells are to be sampled and tested annually for bacteria/coliform and the results made available upon request.
- Water riser pipes shall extend 18 inches above the ground and the outlet directed downward. Any threaded faucets shall have approved backflow prevention.
- Sewage, which includes all liquid and water-carried wastes from sinks, bathing, and toilet facilities, may not discharge onto the ground surface.
- Separate toilet rooms shall be provided for each sex within 400 feet walking distance of all dependent campsites. Vault toilets or approved outdoor toilets are permitted. All toilets shall be fly-tight, vermin proof, with impervious floors, seat risers, and seats and have self-closing doors. Each toilet shall be enclosed separately with privacy lock. The number of toilets required are as follows:

<table>
<thead>
<tr>
<th># of Dependent Sites</th>
<th>Toilets/Urinals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mens</td>
</tr>
<tr>
<td>1-15</td>
<td>2</td>
</tr>
<tr>
<td>16-30</td>
<td>3</td>
</tr>
<tr>
<td>31-45</td>
<td>4</td>
</tr>
<tr>
<td>46-60</td>
<td>5</td>
</tr>
<tr>
<td>61-100</td>
<td>6</td>
</tr>
</tbody>
</table>

Urinals may be substituted for up to 50% of the number of toilets required for males. Independent campsites require 1 toilet for each sex for every 100 campsites. Backup toilets are not required where campsites are designed for and limited exclusively to use by independent camping units and the camping units are connected to the campground's POWTS or a municipal waste treatment system. Unisex toilets may be used if the total number of required toilets for both male and female is the same or higher than specified in the above table.

- A sufficient number of covered garbage and refuse and recyclables containers shall be provided within 400 ft of all campsites.
- When provided, a fish and game cleaning station shall be maintained in a sanitary manner and designed to be smooth, easily cleanable and non-absorbent. The cleaning station may not be within 75 feet of a campsite.
- At least one ABC rated and maintained fire extinguisher shall be available within the campground.
- Camping or shelter units shall be clean and in good repair. Operator provided camping units supplied with multiuse food or beverage utensils shall be equipped with a 2-compartment sink and the utensils shall be washed, rinsed, and sanitized or signage provided as required in DHS 178.13 (7)(b). Rented sleeping bags or linens must be laundered between rentals.
- The campground shall be maintained in a sanitary and safe condition at all times.
- A register with the name of principal occupant and the number in the party shall be maintained for at least one year.

Special Event Campgrounds

- Special Event Campground Application must be submitted at least 7 days to the event.
- A temporary campground certificate is good for a maximum of 7 days and are issued for per event.
- A maximum of 50 sites per acre is allowable.
- Based on a maximum of 6 persons per site the number of toilet fixtures required for mens and womens is calculated using the tables on the application.
- The licensed disposer servicing the portable toilets or independent units must be provided.
- Potable water must be provided within a reasonable distance of all sites.
- The waste/garbage disposal service must be provided.
- A scaled site drawing of the intended campground must be provided including the following:
  - Water well(s)
  - Toilets
  - Water supply outlets
  - Solid waste containers
  - Dependent unit sites
  - Independent unit sites